



## **Badger Group**

### **Operations Manager**

**Location: Birmingham**

**Hours: Full time 37.5 hours per week**

**3 Years Fixed Term Contract**

**Salary dependent on experience: £35,000 - £40,000 per annum, plus NHS pension**

Exciting opportunities has arisen at Badger Group which is a social enterprise that works with key stakeholders including NHS Trusts, local authorities, local Councillors & MPs and GPs to deliver best patient care.

This is a great opportunity for an experienced person to deliver a consistent and quality patient care service that Badger prides itself on. You will oversee operational capability and ensure the successful planning and delivery of services and resources. You will be responsible for building excellent working relationships with all staff members, team leaders, management and senior management to establish and deliver robust operational services.

You will possess strong communications, planning and organisational skills that are vital. Experience of project management would be an advantage. Excellent knowledge of Microsoft Word, Excel, PowerPoint and Outlook is essential and a working knowledge of Aداstra would be advantageous.

You must be able to work under pressure, be self motivated with a high level of commitment and be able to work flexibly as required.

You will have a great understanding of Data Protection and Confidentiality, Health & Safety ideally in a Healthcare environment.

If you would like to apply to join our friendly team please download the Job Description and Person Specification for this role from our website [www.badger-group.com](http://www.badger-group.com) and submit your Curriculum Vitae (CV) and Supporting Information (maximum 3 pages) which outlines why you meet the essential skills required for the job. It is a good idea to look at the 'essential' skills and knowledge in the Person Specification. Send your CV and Supporting Information to [recruitment@badger.nhs.uk](mailto:recruitment@badger.nhs.uk).

**Closing Date:** Completed Application forms must be submitted by Tuesday 31 October 2023